

Election and Voting Policy and Procedures for Twin Harbors Property Owners Association, Inc.

Voting for Board Members and Other Ballot Initiatives

Voting for Board Members and all other ballot initiatives shall be completed before the annual meeting. The results of voting shall be announced at the annual meeting.

Nomination of Board Member Candidates

Any Twin Harbors property owner may serve as a Board Member.

A Twin Harbors property owner may nominate themselves or another Twin Harbors property owner to serve as a Board Member. A nominated property owner will be contacted to confirm that property owner agrees to be a candidate and if elected will serve on the board.

All nominations for Board Members must be reported to the Secretary of the Association no later than 5 PM Friday before the August board meeting.

Vote Tabulators

The board shall nominate/elect two independent third party Vote Tabulators. The Vote Tabulators shall be nominated/elected at the July board meeting. The board shall determine the amount of compensation to be paid the Vote Tabulators.

A Vote Tabulator shall not be a Twin Harbors property owner or related to a Twin Harbors property owner. A Vote Tabulator shall not be employed by the Association or under contract to the Association to perform any services for pay.

A Vote Tabulator shall retrieve the Ballots from the special P. O. Box. Ballots shall be in the custody of a Vote Tabulator at all times.

The Vote Tabulators shall join together to count and tabulate all votes.

A Vote Tabulator shall announce the results of the voting at the Annual Meeting.

Ballot Distribution and Return Procedures

To receive ballots, a property owner must be recorded in the records of Polk County as an owner Twin Harbors lot(s) by July 31st.

On August 31st, which is at least forty-five (45) days before the Annual Meeting, ballots, one pre-addressed envelope, and instructions on how to return ballots, shall be mailed by first-class mail to every Twin Harbors property owner.

Ballots shall be prepared under direction of the board of directors.

Ballots will identify the voter and the number of lots owned. Every property owner shall be entitled to one vote for each lot owned.

Ballots must be signed by property owner to be considered valid.

Ballots shall be inserted into pre-addressed envelope and mailed.

Ballots may be completed and mailed as soon as received. The last date for ballots to be received and counted is the Monday before the Annual Meeting.

Property owners may hand deliver the sealed pre-addressed envelope to the Twin Harbors business office on or before the Monday before the Annual Meeting.

Property owners may vote for Board Members and other ballot initiatives by emailing their vote to a special email address. Instructions will be included in the mailing and online.

Property owners may vote only once on any measure. Voting more than once will disqualify all of the votes of the property owner.

Announcement of Voting Results

The results of the election shall be announced by an Independent Vote Tabulator as the first agenda item at the Annual Meeting.

At the special board meeting which is held following the Annual Meeting the new Board shall review and accept the results of the election. Officers for the upcoming year shall be decided by the new Board.